**MINISTRY OF HEALTH**

 **HEALTH PARTNERSHIP GROUP MEETING AGENDA**

**ON TECHNICAL WORKING GROUPS (TWGs) &**

**PROVINCIAL PARTICIPATION IN THE HPG**

**Date**: Tuesday, 15 November 2016

**Venue:** Hoa Binh Hotel, 27 Ly Thuong Kiet, Hanoi

**Chair:** Mme. Nguyen Thi Minh Chau, Deputy Director, ICD, MOH

**Co chairs**: Ms. Ritsu Nacken, Deputy Representative, UNFPA in Vietnam

Objectives of the meeting:

* To recap the roles of TWGs and provincial participation in the HPG under the VHPD
* To share the findings and recommendations of the Study on TWGs and provincial participation assessment (\*)
* To discuss ways to consolidate and improve TWGs operation and provincial participation, their linkages with the HPG and way forward.

|  |  |  |
| --- | --- | --- |
| **Time** | **Content** | **Person(s) in charge** |
| **08:00-08:30** | **Registration**  | **HPG Secretariat** |
| 08:30-08:45 | Welcome and introduction |  |
|  | Opening remarks  | Chair & Co-chair  |
| 08:45-09:45 | * Recap of VHDP and the roles of TWGs and provincial participation in the HPG
* TWGs assessment and provincial participation assessment to implement the VHPD: key findings of the study and assessments
 | MOH & DPs  |
|  | ***Tea/Coffee served outside of rooms (no tea/coffee break)*** |  |
| 09:45-11:00 | Group working/discussion* Factors that facilitate regular and productive TWGs activities
* Factors that limit/constrain regular and productive TWG activities and how to overcome these?
* Are there TWGs that are no longer needed?
* Are there TWGs that should be created given the priorities set out in the new Five-Year Health Sector Plan?
* How can the TWGs better link with the HPG (e.g. by setting the HPG agenda)?
* How have provinces been engaged in TWGs? What has worked well and what hasn’t? How could collaboration be improved?
* How have provinces been engaged in the HPG? What has worked well and what hasn’t? How could collaboration be improved?

Groups develop proposals (including roles and responsibilities) for the future of TWGs and provincial participation. Proposals might include activities, working topics, themes for HPG meeting/discussion…  | MOH, DPs, TWGs, provinces and stakeholders |
| 11:00-11:45 | **Groups present their proposals for more effective TWGs and enhanced provincial participation** (10 minutes feedback per group, plus 25 minutes for questions/additional comments from participants) | MOH, DPs, TWGs, provinces and stakeholders  |
| 11:45-12:00 | **Closing remarks and way forward** | Chair & Co-chair  |

Note:

(\*) Two studies have been carried out in 2015 by the HPG, namely:

* Study on “Status of Technical Working Groups (TWGs) under HPG and their linkages with HPG: Analysis and Recommendations”, 2015 (here called Study on TWGs)
* Study on “Provincial participation in the HPG: Assessment and recommendations”, 2015 (here called Provincial participation assessment)